



**Minnesota TZD Program  
Leadership Team Meeting Notes  
Friday, October 2, 2020  
9:00 a.m. – 10:00 a.m.  
Meeting virtual via Zoom**

**Participants:** Paul Aasen, Chris Ballard, Dave Boxum, Linda Dolan, Craig Flynn, Mike Hanson, Kristine Hernandez, Jeff Huettl, Kammy Huneke, Mark Kinde, Ken Johnson, Annette Larson, Stephanie Malinoff, Kristi Sebastian, Brian Sorenson, Dan Starry, and Will Stein

**Action items denoted in bold.**

**Welcome, introductions, and review agenda**

Stephanie welcomed the team together and each individual introduced himself or herself.

**Recommendation from TZD Working Group for TZD Staff Definition and Eligibility for Awards**

The TZD Working group met to discuss how to proceed regarding defining who should be considered TZD Staff and which, if any, of those individuals should qualify for TZD Awards. The working group developed a survey that will be sent out next week and the results will be shared at the November 6<sup>th</sup> TZD Leadership Team meeting.

**TZD 2.0 Updates**

Brian Sorenson updated the team on the RFP. It went public on Sept. 15<sup>th</sup> and the deadline is Oct. 15<sup>th</sup>. The TZD Co-Chairs are creating a working group comprised of individuals to work with the consultant and will monthly report back to the Leadership Team. Some of the members of the working group are from the Leadership Team. They hope to have the consultant on board in December and hope they can attend the December 4<sup>th</sup> TZD Leadership Team meeting to observe.

**TZD Pedestrian State Action Team for SHSP**

Brian Sorenson and Kristine Hernandez updated the team on the State Action Team. Each regional coordinator will be leading a State Action Team including Pedestrian Safety. The teams are just being formed so more information will be available later.

## Updates

- **TZD Webinar Series**

Linda Dolan is working on final details for the webinar series. Everything is in place and hope that everyone spreads the word about the series. She will be providing weekly registration counts to the team.

- **Commissioner Meeting October 6<sup>th</sup>**

Brian Sorenson mentioned that they were able to secure 30 minutes on the three agency commissioners calendar (Health, Public Safety, and Transportation). The meeting will be October 6<sup>th</sup> and the legislative liaisons, Kristine, Col. Langer, TZD Co-Chairs, and Commissioners will be in attendance.

- **TZD New Website**

The new TZD Website is scheduled to be launched at the end of this month. Check it out.

Meeting adjourned at 10:05 a.m.